



Field Work Completion Report

Semester: MSW I – Semester II

Duration: 21st February 2024 to 30th April 2024

No. of Students: 56

Objective:

To provide MSW students with practical exposure to agency functioning, social work methods, and community engagement, while enabling them to apply classroom learning to real-life situations.

Description:

The MSW students of Karve Institute of Social Service were placed for concurrent field work during MSW I – Semester II. The placement was scheduled for three days a week during the period (21st February 2024 to 30th April 2024).

During this field work, students successfully completed the following activities:

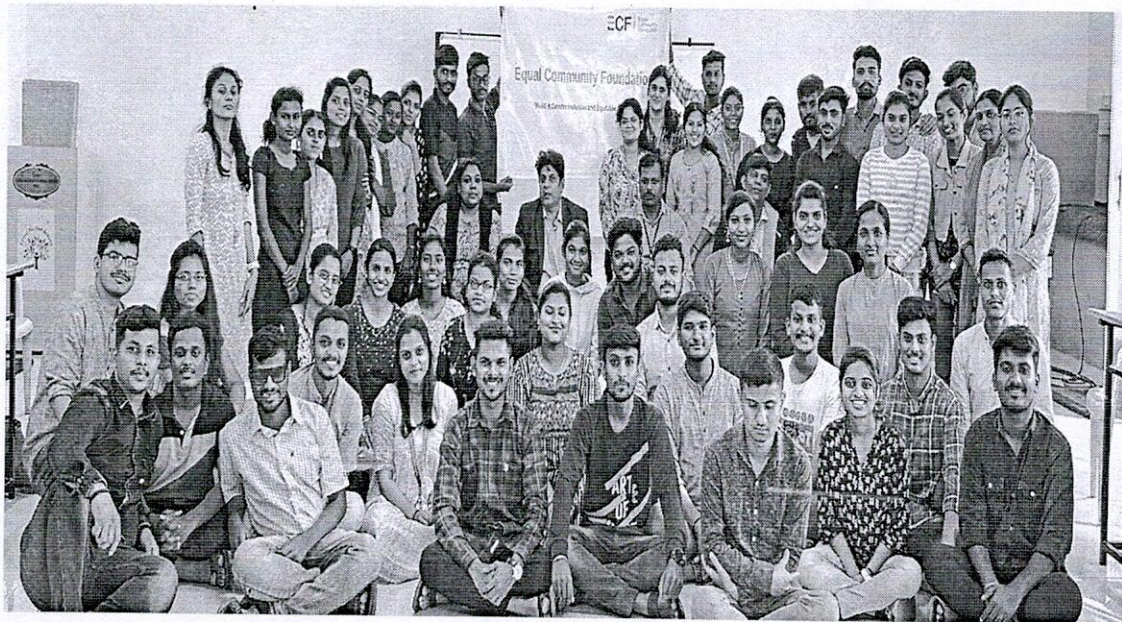
- **Understanding the Agency:** Studied agency structure, objectives, services, and prepared agency profiles.
- **Case Work:** Conducted client interviews, home visits, and prepared case records.
- **Group Work:** Identified groups, planned and facilitated group activities, and documented outcomes.
- **Community Work:** Interacted with community members, conducted observations, and developed community profiles.
- **Agency Assignments:** Assisted in programmes such as awareness sessions, surveys, and outreach activities.
- **Record Writing & Supervision:** Maintained systematic records and effectively used supervision for guidance.

Outcomes:

- Developed understanding of agency functioning and programmes.
- Enhanced skills in case work, group work, and community engagement.
- Gained confidence in professional communication and record writing.
- Strengthened ethical and professional orientation towards social work practice.

Conclusion:

The MSW I – Semester II Field Work Placement was completed successfully. Students gained significant learning by integrating theoretical knowledge with practice, thereby strengthening their professional foundation in social work.



Field work Coordinator
Karve Institute of Social
Service



Director
Karve Institute of Social
Service



Field Work Completion Report

Semester: MSW II – Semester IV

Duration: 21st February 2024 to 30th April 2024

No. of Students: 59

Objective

To provide MSW students with advanced practical exposure to agency functioning, specialization-based placements, and professional engagement, while enabling them to apply classroom learning to real-life field situations.

Description

The MSW II – Semester IV students of Karve Institute of Social Service were placed for **concurrent field work three days a week** during the semester (21st February 2024 to 30th April 2024).

Students were placed in organizations based on their **specializations**:

1. **URCD (Urban & Rural Community Development):** Placed in NGOs and community-based organizations working in rural, tribal, and urban community development.
2. **HRM (Human Resource Management):** Placed in industries, HR departments, and corporate organizations to understand HR policies, labour laws, and employee welfare programmes.
3. **MPSW (Medical & Psychiatric Social Work):** Placed in hospitals, mental health institutions, and health-based organizations to gain practical exposure in patient care, counseling, and rehabilitation services.
4. **FCW (Family & Child Welfare):** Placed in child welfare institutions, family counseling centres, and NGOs working with women and children.

Activities Undertaken

Across all specializations, students completed the following core activities:

- **Understanding the Agency:** Studied agency structure, objectives, services, and prepared agency profiles.
- **Case Work:** Conducted client interviews, home visits, and prepared case records.
- **Group Work:** Identified groups, planned and facilitated group activities, and documented outcomes.
- **Community Work:** Interacted with community members, conducted observations, and developed community profiles.

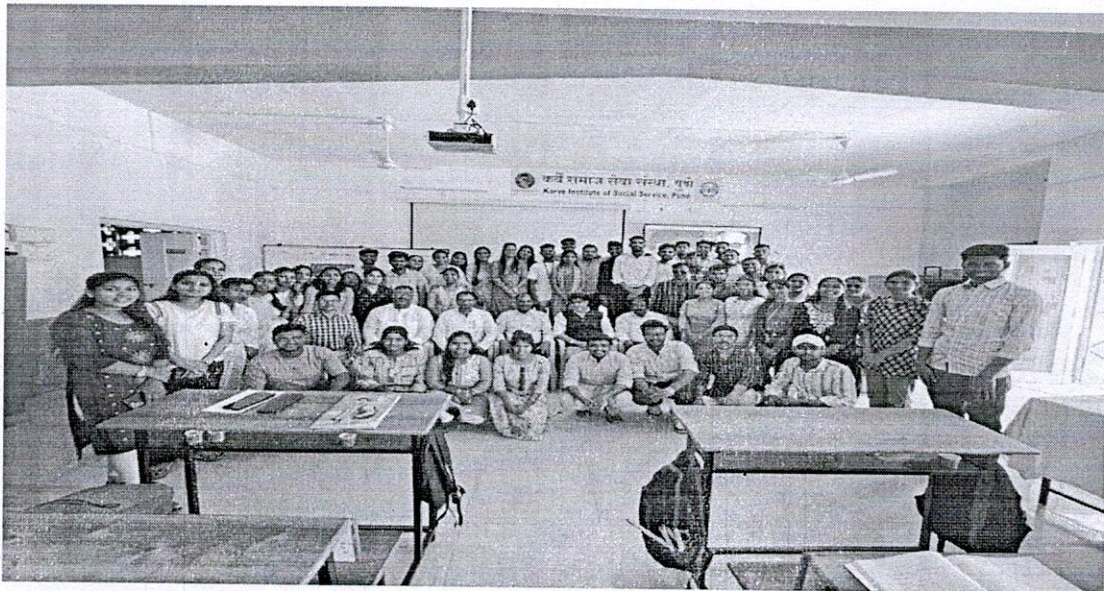
- **Agency Assignments:** Assisted in programmes such as awareness sessions, surveys, and outreach activities.
- **Record Writing & Supervision:** Maintained systematic records and effectively used supervision for guidance.


Outcomes

- **URCD Students:** Enhanced skills in community mobilization, participatory rural appraisal (PRA), and programme implementation in tribal and rural communities.
- **HRM Students:** Gained hands-on experience in HR practices, industrial relations, grievance handling, and employee welfare schemes.
- **MPSW Students:** Improved competencies in counseling, therapeutic interventions, patient care, and working with multidisciplinary health teams.
- **FCW Students:** Strengthened skills in working with children, families, and women through casework, group activities, and counseling interventions.

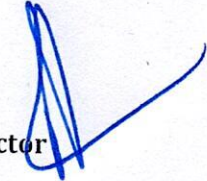
Conclusion

The MSW II – Semester IV Field Work Placement was completed successfully with all four specializations. Students gained advanced field practice skills in line with their areas of specialization. The exposure not only enhanced their academic learning but also prepared them for professional roles in diverse sectors of social work.




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