

# **Karve Institute of Social Service**

**NAAC ACCREDITED 'A' Grade**



**Permanent Affiliated & Recognized by  
Savitribai Phule Pune University**

# **KARVE INSTITUTE OF SOCIAL SERVICE**

Founded on 9<sup>th</sup> November 1963 in memory of

**Late Bharat Ratna Maharshi Dhondo Keshav Karve**

**\* NAAC Accredited 'A' valid w.e.f. 2016 to 2021**

## **Registration**

- Registered under the Societies Registration Act, 1860 (vide certificate No.29 dt. 9.11.1963 at Pune) and
- Bombay Public Trust Act, 1950 (vide certificate No. 5058 Reg. No. F-275Pune)

## **Recognitions**

- Permanent Affiliated recognition as Postgraduate Centre for the MSW degree course of Savitribai Phule Pune University No. PG/AF/15/6389 dt. 30.8.1976
- Recognized Constituent Institute of the University of Pune under Section 46(5) of the Savitribai Phule Pune University Act – 1974 (CA 1356 dt.26-7-1983)
- Recognition of Savitribai Phule Pune University for the MSW degree for recruitment of Welfare Officers in Industries under Factories Act 1948 No.WOR-1083(9058) LAB-4-Industrie Energy and Labour Department, Mantralaya, dt.26.10.1983
- Recognition of the Ministry of Science and Technology (Govt.of India) Department of Scientific Industries Research Centre as per Sec.29 (f) of UGC Act 1956
- Recognition for the degree programme vide letter No.CA/96/95 dated 16.1.1995 of Savitribai Phule Pune University.
- Recognition for the Ph.D. programme vide circular No.21/95, dt.6-2-95 of Savitribai Phule Pune University

## **Registered Office**

18, Hillside, Karvenagar, Pune 411 052, Maharashtra, India

Telephone No. : 7517835431

**For further details please send email or log on to our website**

E-mail id : [kinsspune@karveinstitute.edu.in](mailto:kinsspune@karveinstitute.edu.in) |

website : <https://www.karveinstitute.edu.in/>

\*\* Application Form <https://www.karveinstitute.edu.in/>

(Facility of online submission of form is available on the above link)

## **Important Instructions for the candidates**

- The Candidate **must have passed or appeared** for qualifying 3 years bachelors' degree course.
- Candidate must have a fairly good knowledge of English language
- Read the prospectus and information regarding the course carefully (available in the prospectus and on website) before filling up the application form
- Steps and Instruction regarding submission of application form and payment of fees
- Institute will not be sending any confirmations or letters regarding the entrance test and the selection process. The candidate will be responsible for appearing for the entrance test as per the schedule declared at his own risk.

### **1. THE MSW PROGRAMME**

The Institute offers training in the following specializations :

- Family and Child Welfare
- Human Resource Management
- Medical and Psychiatric Social Work
- Urban and Rural Community Development

Approximately 15 to 20 seats shall be available for each specialization.

### **2. ELIGIBILITYTERMS AND CONDITIONS**

- 2.1 The minimum requirement for admission to the MSW degree programme of the University of Pune is a Bachelor's degree of a minimum of 3 years duration in Arts, Science, Commerce, Law, Home Science or any other faculty of a recognized University. Higher academic degrees or diplomas in Social Sciences and experience of working with people will be an additional qualification.
- 2.2 Candidates who have appeared for the qualifying Bachelor's degree examinations in April/May 2021 and whose results are awaited are also eligible for the admission. Admissions of such candidates will be provisional and will be confirmed only after passing the graduation degree examination and on submission of final mark sheet. Submission of the mark sheet to the Office within the stipulated time is essential for confirming the admission.
- 2.3 Candidates working or deputed by State / Central / Union Tertiary Government / Public Sector or Private/ NGO and Civil Society organizations should apply through proper channel with appropriate NOC (No Objection Certificate) from the concern authority.
- 2.4 Those Candidates are employed by State /Central / Union Tertiary Government / Public Sector Working or Private NGO and Civil Society organization mandatory to submit NOC (No Objection Certificate) along with admission form. If candidate fail to submit NOC, (No Objection Certificate), the candidates admission form will not be processed and will be treated as cancelled.
- 2.5 If it is found that the information given by the candidate is incorrect or misleading or if ineligibility is detected before or after the admission, his/her candidature / admission will be cancelled.
- 2.6 Candidates should submit Eligibility documents in stipulated time. In case of non submission his/her admission will be treated as cancelled

### **3.**

- 3.1 MSW is a **full time course and candidates** are not permitted to seek employment or register for any other University degree course at any time throughout the two years period of training. Organizations deputing candidates for the course will have to relieve the candidate from all official duties during the period of deputation for two years.
- 3.2 The medium of instruction for the MSW course is **ENGLISH**. It is essential that candidates seeking admission must have a fairly good knowledge of the English language with an ability to read, write and speak English. The University of Pune permits students to answer theory papers

in Marathi but the study and reference material is largely available in English. Classroom teaching will be in English only.

- 3.3 Since Social Work is a helping profession, in addition to the basic academic qualifications, personal qualities like an interest and aptitude for working with people, willingness to learn and accept new ideas and conducive attitude towards 'helping' is also essential. The candidate must have appropriate personal bearing and poise indicative of a genuine concern for people. The candidates desirous of under-going professional training in Social Work are required to have a high sense of responsibility and have to be dependable, sensitive and mature.
- 3.4 The MSW degree programme is a strenuous course and demands considerable physical stamina and mental strength. In case of any specific physical conditions or mental health issues limiting the capacity of the candidate, he/she will be disqualified from the course if certified unfit during the medical examination conducted by the Institute after securing admission or at any time during the period of training.
- 3.5 The Institute reserves the right to ask a student to leave the course if he/she is found unsuitable for undergoing training in social work at any time during the period of training.
- 3.6 **Foreign students** seeking admission for the MSW programme are required to appear at and pass the Entrance Test conducted by the International Students Centre of the University of Pune. Foreign students who pass the Entrance Test or attend the Remedial Course in English and pass the re-test conducted by the University will be eligible to the MSW programme

